**lhch,lbZ osclkbV ij ekWuhVfjax ,oa esaVfjax fyad esa yksfxax ds fy,**

**ekuhVjksa ,oa esaVjksa gsrq ekxZn’khZ fl)kar**

1- d`i;k vius **esUVj dh vkbZMh** esa fn, vuqlkj lHkh **js[kkafdrksa ¼\_½ vkSj LyS’kksa ¼/½ dks lfEefyr djrs gq, lgh vkbZMh** ds lkFk ykWx bu djuk ;kn j[ksA

mnkgj.kkFkZ % ;fn vkids esUVj dh vkbZMh % M\_M09\_123456/11 gS

rc fuEukuqlkj 'kq: djsaxs%

M ¼cM+s v{kj esa½ rc \_ ¼vFkkZr f’kQ~V +Ms’k½] rc M ¼cM+s v{kjksa esa½ rc] 0 ¼fMftV½] rc 9 ¼fMftV½] rc / ¼LyS’k½] rc] 11 ¼fMftV yxkrkj½

2- tc rd lHkh o.kksZa ¼fpg~u] cM+s v{kj rFkk fMftV½ dk lgh iz;ksx ugha fd;k tkrk gS rc rd vki ykWx bu ugha dj ldsaxsA

3- dsekf’kcks ewy lwph esa Qsjcny djus ij fopkj dj jgk gS ftlesa ,d esUVj dks 10 Ldwy fn, x, FksA bu Ldwyksa dh la[;k de djds izfr esUVj 4&6 Ldwy dh tk jgh gSA d`i;k gekjs lkFk lg;ksx djsaA

4- izR;sd Ldwy dks dsoy vius fy, **vkRe leh{kk QkeZ ¼,lvkj,Q½ Hkjuk gS** rFkk nwljs Ldwyksa ds fy, ughaA

5- esUVh Ldwy }kjk ,lvkj,Q esa MkVk Hkjs tkus ij esUVj Ldwy dsoy lk{; dk voyksdu djsxkA

6- lhlhbZ ds ekWuhVfjax vkSj esUVfjax ds fy, iz;qDr fofHkUu lk/kuksa dh eqfnzr izfr;ka 'kh?kz gh lHkh Ldwyksa ¼esUVj ,oa esUVh Ldwy½ dks miyC/k djk nh tk,axhA

7- dsekf’kcks dqN esUVh ,oa esUVj Ldwyksa }kjk O;Dr fparkvksa dks Hkh nwj dj jgk gS rFkk blds ckjs esa mUgsa lwfpr fd;k tk jgk gSA

8- esUVjksa ls vfHktkr fu/kkZjdksa ds :Ik esa ,d nwljs ls lh[kus dh Hkkouk ls ,e ,oa ,e igy dks le>us vkSj dk;kZfUor djus dk vuqjks/k fd;k tkrk gSA bls vius Lo;a ds laLFkku ds fy, czsaM fuekZ.k vFkok foKkiu djus dh izfdz;k ds :Ik esa iz;ksx ugha fd;k tkuk pkfg,A dksbZ esUVj ,slk djrk gqvk ik;k x;k rks v;ksX; dj fn;k tk,xk vkSj lhch,lbZ esUVj vokMZ ds fy, fopkj ugha fd;k tk,xkA

9- esUVfjax ds fy, fuf’pr izfdz;k,a gS] ftudk ikyu lHkh esUVj Ldwyksa }kjk fd;k tkuk gSA buds ckjs esa cksMZ }kjk vk;ksftr fofHkUu esUVfjax dk;Z’kkykvksa esa voxr djk;k tk pqdk gS vkSj ^^lhlhbZ dh ekWuhVfjax vkSj esUVfjax ds fy, lk/ku\*\* esa miyC/k gSA esUVfjax ds le; bu izfdz;kvksa dks ges’kk /;ku esa j[kuk pkfg,A budk voyksdu ,oa lanHkZ gsrq iqu% izLrqr fd;k tk jgk gS %

**esaVfjax fjiksVZ }kjk esaVh fo|ky; dks izHkkoh QhMcSd iznku djus ds fy, okrkZyki ds fy, iz;qDr gksus okyh lgk;d lkexzh %**

|  |  |
| --- | --- |
| **D;k djuk gS** | **D;k dguk gS** |
| * viuh iwoZ /kkj.kk,a crk,a vkSj mu vkadM+ksa dk o.kZu djsa tks muds fy, crk, x, gSa | * ^^eSa ;g lksprk gwa vkSj eSa blfy, ogka dSls igqapkA\*\* |
| * viuh iwoZ /kkj.kk, crk,a | * ^^esjk ekuuk gS fd - - - \*\* |
| * vius rdZ dks Li"V djsa | * ^^eSa bl urhts ij igqapk gwa- D;ksafd----- \*\* |
| * vius n`f"Vdks.k dk lkj le>k,a % vkids izLrko ls dkSu izHkkfor gksxk] os fdl izdkj izHkkfor gksaxs vkSj D;ksa | * ^^esjs n`f"Vdks.k ls - - - ;s bl izdkj izHkkfor gksaxs tSls -----------------------------\*\* |
| * vius izLrko ds mnkgj.k nsa] pkgs ;s dkYifud ;k yk{kf.kd gksa | * ^^eSa tks crk jgk gwa mldh Li"V rLohj ikus ds fy, dYiuk djsa fd vki og Nk= gSa tks izHkkfor gksxk\*\* |
| * vki cksyrs le; vki tks dg jgsa ds ckjs esa vU; yksxksa ds ifjizs{; dks fpf=r djus dk iz;kl djsa | * ^^eSa vkids ifjizs{; dks fopkj le>rk gwa- - - \*\* |
| * vU; yksxksa dks vkids ekWMy] vkidh iwoZ /kkj.kkvksa vkSj vkids vkadM+ksa dks le>us dk ekSdk nsa | * ^^eSaus tks vHkh dgk gS mlds ckjs esa vki D;k lksprs gSa\\*\* ;k \*\*D;k vkidks esjs rdZ esa dksbZ deh yxrh gS\\*\* ;k  ^^vki blesa D;k tksM+ ldrs gSa\\*\* |
| * ;g crk,a fd vki vius fparu esa dgka lcls de Li"V gSa] ctk, blds vkidks vlqjf{kr crk,aA blls mudk cy de gks tkrk gS tks vkidk fojks/k djrs gSaa vkSj lq/kkj pkgrs gSaA | * ^^;g ,d igyw gS ftl ij vki ----------ds ek/;e ls lksp dj esjh enn dj ldrs gSa\*\* |
| * leFkZu djrs le; Hkh lqusa] fopkjksa esa [kqykiu j[ksa vkSj vU; yksxksa dks vyx vyx fopkj crkus dk izksRlkgu nsa | * ^^D;k vki bls vyx rjhds ls ns[krs gSa\\*\* |

**esaVjksa ds fy, vk/kkj Hkwr fu;e**

* le; fu"Bk vkSj le; izca/kuA
* ;fn iz/kkukpk;Z @ v/;kid dqN dguk pkgrs gSa rks mUgsa jksds ughaA
* ,d ckj esa ,d iz’u iwNsaA
* vki dkxt ij vius iz’uksa dks fy[ksa vkSj d{kk esa j[ks iz’u ds fMCcs esa Mkyrs gq, iz’u iwN ldrs gSaA
* xSj fu.kkZ;d vfHkxe & fdlh Hkh O;fDr ij ugha galasA
* lHkh dh vuqHkwfr;ksa] erksa vkSj vuqHkoksa dk vknj djsaA
* **v/;kid dk vknj djsa vkSj fdlh Hkh d{kk esa izos’k djus ls ges’kk igys vuqefr ekaxsaA**
* d{kk ds nkSjku Ik;Zos{k.k ds fy, lcls vPNk rjhdk gS fd 'kkafr iwoZd ns[ksa vkSj ml nkSjku dksbZ 'kadk,a ugha mBk,aA
* gj le; xksiuh;rk cuk, j[ksaA
* fdlh Hkh ifjfLFkfr esa vki ;k ny ds dksbZ Hkh lnL; Nk=ksa ds lkeus v/;kid dh vkykspuk ugha djsaA